



VEHICLE BREAKDOWN AND PERIODIC MAINTENANCE

FAULT STATUS

PERIODIC MAINTENANCE



FLF
Fleet Leasing



BREAKDOWN SITUATION



Remember that each warning has a meaning and always pay attention to cautions displayed on the dashboard or the information screen of your vehicle. Beside these warnings, absolutely take care of circumstances such as excessive sound, smoke, poor traction that may be an evidence of a breakdown.



If any warning light is flashing or if there is any sound alarm, please park the vehicle to a safe area as soon as possible and take all necessary safety measures.

Call our 24/7 DRD Road Assistance Line no. (0212) 911 1 724 and request road assistance and act in accordance with the directives instructed to you.



Delays experienced in declaration of mechanical breakdowns may not only endanger your life safety, but also may result in greater damage as the failure breakdown may damage other parts of the system. Please remember that additional costs due to delayed declaration of a breakdown will be invoiced to your company.



In the event that you encounter extraordinary circumstances except for samples set out in this instruction manual, do not attempt to move your vehicle any further. Remember that unnoticeable damages or breakdowns may have occurred in your vehicle.



In such circumstances Call our **24/7 DRD Road Assistance Line no. (0212) 911 1 724** and required road assistance and act in accordance with the directives instructed to you. Please remember that failures caused by user errors will be invoiced to your company.



PERIODIC MAINTENANCE

Performance of periodic maintenances in regular intervals and kilometer ranges stipulated by the manufacturers is very important in terms of drive and life safety and it prevents mechanical breakdowns from arising in connection with disrepair. Please remember that delay or negligence of periodic maintenance visits to authorized service workshops at duration intervals specified in the owner's manual will result in void of warranty and any additional costs arising will be invoiced to your company.

Service appointment confirmation passcode which is required for enabling you to have periodic maintenance of your vehicle performed conveniently at our contractually authorized services;

- may be easily received from our website www.drd.com.tr,

- via our IOS and Android based **DRD Mobile Application**,
- **through SMS**,
- by calling our **24/7 DRD Road Assistance Line no. (0212) 911 1 724**.

After receipt of your requisite processing passcode for periodic maintenance, you may confer with the service provider by selecting it from the list of contractually authorized services that is closer to you at the city you preferred and you may receive a maintenance appointment for the most appropriate date.



Important Reminder

Never take your vehicle to any non-contractual service without receipt of confirmation from DRD Customer Services Unit.

Authorized Service shall perform your maintenance works after receipt of confirmation from DRD Fleet Leasing.

Prior to receipt of your vehicle please check that seal and signatures on the instruction manual were affixed by the service, after completion of maintenance works.

Never pay any price to the authorized service for your periodic maintenance works. Price for maintenance works of your vehicle shall be covered by DRD Fleet Leasing.



How Can You Obtain Your Periodic Maintenance Passcode?



Obtaining Periodic Maintenance Passcode by Calling DRD Customer Services

- Call our line no. (0212) 911 1 724 and tell that mileage interval of your vehicle has been already reached for duly performance of periodic maintenance.
- DRD Customer Services Unit shall receive your communication details and current mileage read of your vehicle and will give you a requisite "maintenance passcode" and will redirect you to the nearest contractually authorized service.



Obtaining Periodic Maintenance Passcode over our website and Mobile Application

You can receive your maintenance passcode by accessing to our DRD Periodic Maintenance application that was put into effect for enabling you to have fast and convenient service, which may be downloaded

to your mobile phone with IOS or Android operating system or our website.



Obtaining Periodic Maintenance Passcode through SMS

You may send an a SMS to mobile phone number **0532 752 23 73** for rapidly learning our periodic maintenance services and maintenance passcode. Please remember that validity of your maintenance passcode conferred to you is effective for 5 business days.

Steps to Obtain Passcode through SMS

By using capital letters in the message context;

- By writing your plate number,
- After typing **"BKM"**
- Specify the traffic code of the city you are in.

Sample message text;

34JVV72 BKM 34



Important Reminder

If your mobile phone is blocked against SMS, you will not receive the sent passcode.





VEHICLE USAGE AND RETURN

VEHICLE WRAPPING

LOST PLATE AND REGISTRATION PROCEDURES

BAD FUEL USAGE

MISUSE

TRAVELLING ABROAD

VEHICLE RETURN

VEHICLE WRAPPING

For having any corporate identification (such as logo) applied on your vehicle, you need to contact with DRD Customer Services Unit in advance and to receive written approval.

To enter vehicle wrapping practice into your vehicle's license is a legal obligation.



Important Reminders

- Remember that applications on your vehicle such as plate, sticker etc. with DRD Fleet Leasing logo should be kept on the vehicle in the framework of your contract.
- In circumstances such as broken license plate frame, deformation of sticker on your vehicle, you may contact at DRD Customer Services Unit and make any request.

LOST PLATE AND REGISTRATION PROCEDURES

In the case your plate or registration is lost, please call telephone no. **(0212) 911 1 724** and contact with DRD Customer Services Unit.



BAD FUEL USAGE

Please avoid from using bad fuel in your vehicle. Using bad fuel will not only cause negative impact on the performance of your vehicle, but also will cause breakdowns on components such as the engine and injectors. Try as much as possible to make fuel purchases in gas stations that are well-known in terms of quality.

Please remember that damages to your vehicle due to bad fuel usage will be invoiced to your company.



MISUSE

- Except for vehicles manufactured for off-road conditions, your vehicle was manufactured for using under normal road conditions. Remember that your vehicle is not suitable for driving in slushy surfaces or deep water deposits except for use on asphalt road conditions.
- Never use your vehicle any purpose other than passenger transportation and acceptable load carriage.
- Maximum number of passengers permissible for transport is specified on your vehicle's registration.

Please remember that damage and costs on your vehicle due to aforementioned reasons will be invoiced to your company.



TRAVELLING ABROAD

In the event any obligation emerged to go abroad with the vehicle you are driving, you may contact DRD Customer Services Unit at telephone number **(0212) 911 1 724** at least 15 days in advance and you may receive written approval for travelling abroad. After receipt of written approval, all necessary procedures for travelling abroad shall be completed by DRD Fleet Leasing.

Please remember that your company shall be held responsible in material and intangible aspect for all troubles that may occur outside the borders of Republic of Turkey without receipt of approval from DRD Fleet Leasing and without completion of necessary procedures.



VEHICLE RETURN

Equipment and documents to be returned with the vehicle;



Original and, if previously delivered, spare keys.



All original documentation such as vehicle's registration, traffic insurance, warranty booklet, instruction manual etc.,



Stamped service history documents proving that all required periodic maintenance works have been performed at service workshops approved by DRD Fleet Leasing.



Motor vehicle inspection certificate.



Radio code cards.



Original CDs for satellite navigation, if delivered with the vehicle.



All emergency situation equipment such as lifting jack, lug wrench, warning sign, first aid kit, towing rope, spare tire.

To be checked at vehicle return;



Your personal keys,



Your eye glasses,



Your music CDs,



Road maps,



Fuel cards,



And other personal belongings.



Important Reminders

- Check all storage places such as luggage, seat bottoms, door pockets, seat rear pockets, glove box, and armrest.
- If there are applications such as corporate identification, logo etc. on your vehicle, they should be dismantled from the vehicle and cleaned in the course of return.
- If there is a fuel recognition system on your vehicle, it should be dismantled from the vehicle prior to return.







AFTER SALE SERVICES

24/7 DRD ROAD ASSISTANCE

SUPPLY OF REPLACEMENT VEHICLE AND USAGE PRINCIPLES

CIRCUMSTANCES WHICH DRIVER AND LESSEE COMPANY ARE RESPONSIBLE FOR

USAGE OF ADDITIONAL ACCESSORIES

TIRE MONITORING AND REPLACEMENT

VEHICLE EXHAUST AND INSPECTION PERIOD

ILLEGAL TRANSITION AND TRAFFIC FINES

OGS/HGS REQUESTS



24/7 DRD ROAD ASSISTANCE

Please call **24/7 DRD Road Assistance Line no. (0212) 911 1 724** for all services such as on-site repair, towing, vehicle replacement, transportation and accommodation as per your requirement in case you need road assistance and in case of damage, mechanical breakdown, tire blowout etc.



SUPPLY OF REPLACEMENT VEHICLE AND USAGE PRINCIPLES

A replacement vehicle is allocated for your disposition by DRD Fleet Leasing in the framework of your contractual provisions in cases you failed to continue driving such as accidents, breakdowns. In connection with your request for replacement vehicle, you may contact with DRD Customer Services Unit at **(0212) 911 1 724**.

For possibility to make a request for a replacement vehicle, your vehicle must be taken to service due to any damage or breakdown.



Important Reminders

- A replacement vehicle should be returned under full and complete conditions same as it was delivered to you.
- Replacement vehicle should be returned with a fuel level same as when it was delivered to you.
- Vehicle should be returned on the specified date.
- Drivers are held responsible for HGS/OGS transition and any traffic fines imposed to the vehicle.



CIRCUMSTANCES WHICH DRIVER AND LESSEE COMPANY ARE RESPONSIBLE FOR

Our customer and/or vehicle's driver is responsible for repair and maintenance that are not covered under warranty and specified in the instruction manual that was prepared by the manufacturer of vehicle as well as circumstances in the scope of articles set out in relevant parts of this booklet and usage errors roughly summarized below. Please remember that, under such circumstances, any cost that may occur in the framework of report taken from any service where maintenance/repair works were performed will be reflected to our esteemed customers.

Meanwhile, right to drive your vehicle solely belongs to the personnel who was registered with social security system of your company and to people who are designated in annex to your contract, if any. Your vehicle may not be driven by any other driver except for this definition. Please remember that your company will be responsible for all circumstances such as damage, theft, failure etc. in the case you allowed your vehicle to be driven in violation of above.

CIRCUMSTANCES WHICH DRIVER AND LESSEE CORPORATION ARE RESPONSIBLE FOR

Other circumstances for which driver and/or lessee company will be held responsible are summarized as follows:



All spare parts not replaced under warranty scope for the reason that periodic maintenances were neglected or delayed based on mileage and/or durations that were stipulated by the manufacturer brand and any costs incurred for performance of relevant workmanship.



Costs that may be incurred in the case vehicle were used in ways other than its purpose of operation (race, off-road, land conditions or hauling etc.).



Damages that may occur in case of usage of incorrect fuel.



Damages unable to be proven by submission of an official minute-record.



In case of loss of ignition key, costs that may occur for payment of new key production.



All damage and costs arising from user errors.



Damages that may occur on account of carrying loads in excess of load limit applicable to the vehicle.



Costs that may be caused by accessories and equipment that were used without approval of DRD Fleet Leasing.



Damages caused by the use of incorrect tire chain.



Damage and costs arising in connection with failure to obey timely tire replacement.



Damages caused by products such as odors etc. that were fitted into vehicle, over glove box or onto air conditioning system.



Damages such as stains, tears, cigarette burns that may occur on the seats, ceiling and interior panels.



All kind of equipment and accessories such as ashtray, traffic set, reflector, fire extinguisher, first aid kit, tire chain etc. that were delivered with the vehicle but failed to be delivered in the course of return.

USAGE OF ADDITIONAL ACCESSORIES

To have accessories or window film attached without notification of DRD Fleet Leasing may lead to troubles in terms of warranty of your vehicle and compliance to traffic rules. Therefore, usage of supplemental accessories and window films violates the provisions of leasing contract. Nevertheless, if you **received written approval** after contacting with DRD Customer Services Unit, you may have authorized services to attach accessories approved by the manufacturer brands onto your vehicle.

Please remember that damages and costs that may occur because of accessories attached to your vehicle without notification of DRD Fleet Leasing and without receipt of their written approval will be reflected to you.



TIRE MONITORING AND REPLACEMENT

In the case tire replacement mileage that was stipulated in your contract has been already reached or **in case of any request regarding tires, you may contact the DRD Customer Services Unit at (0212) 911 1 724.**

You should regularly check the pressure and tooth thickness of your tires for the sake of your life and driving safety.

Paying attention to workloads in service points during tire replacement periods has utmost importance to report your requests in advance for ensuring shortest delivery time.

If you are entitled to winter tire in your contract, you may make a request as per climate conditions.

Although alterations are encountered as per climate conditions, operating time of winter tires comprises of October to March periods, season tire operation time comprises of April to September periods. Please remember that damage and costs that may occur due to failure to perform tire replacement in due time outside the operating time and pertinent season may be reflected to our esteemed customers.



Important Reminder

Please note that, in the framework of your contractual conditions, you may advice your tire request to DRD Customer Services Unit but also you may perform it through website www.drd.com.tr and over DRD Mobile Application.



VEHICLE EXHAUST AND INSPECTION PERIOD

Please check inspection dates of your vehicle you are driving. Technical inspection interval is 3 years from date of license registration for passenger vehicles and 1 year for off-road vehicles. Driving a vehicle that is late in inspection on the traffic roads causes disqualification from driving. Therefore, regularly check inspection date of your vehicle and contact the DRD Customer Services Unit at **(0212) 911 1 724** and obtain information regarding necessary procedures. Price for maintenance works of your vehicle shall be covered by DRD Fleet Leasing.

Important Reminders

- You may have inspection processes performed by reserving an appointment date from **www.tuvturk.com.tr** for technical inspection. The cost of inspection is paid by DRD Fleet Leasing.
- You may have technical inspection performed at any TUVTURK station by reserving an appointment date in advance. You may have exhaust inspection performed at any TUVTURK station as well as in any service authorized on this matter. You may access required documents for technical inspection from **www.tuvturk.com.tr**.
- Please remember to deliver original invoice of inspection fee and voucher of exhaust emission cost incurred during technical inspection to DRD Customer Services Unit within the month you made payment, in such a way that the plate of the relevant vehicle will be written on the invoices.



ILLEGAL TRANSITION AND TRAFFIC FINES

OGS / HGS Transition Fines

Contact your company authority immediately about "credit insufficient" warning for your OGS/ HGS device. Please remember that cost of illegal transition fines will be invoiced to your company after paying by DRD Fleet Leasing.

Traffic Fines

Absolutely obey the traffic rules for your life safety and other people in the traffic environment.

Traffic fines are paid with a discount advantage of 25% within 15 days after submitting a relevant notice to us. Amount of traffic fines is invoiced to your company after payment thereof by DRD Fleet Leasing.



OGS/HGS REQUESTS

You may make application accompanied by a letter of authorization that was sent by DRD Fleet Leasing if you had made a request for OGS/ HGS before receiving your vehicle. In the case you need to make an application after receiving your vehicle, you may call **(0212) 911 1 724** and accordingly submit your request to DRD Customer Services Unit.







PROCEDURES TO FOLLOW IN CASE OF ACCIDENT, THEFT, USURPATION

ACCIDENTS SITUATION

THEFT/USURPATION SITUATION




ACCIDENTS SITUATION

In case of an accident please immediately call our **24/7 DRD Road Assistance Line no. (0212) 911 1 724** and describe the **accident** to receive our support. Take measures specified in DRD User Guide and exercise required procedures. Please remember that all material and intangible responsibilities that may occur due to failure to provide and deliver all required documents shall belong to our esteemed customers.

In collision damages, drivers may settle the question without application to police or gendarmerie by coming to a mutual agreement and fully completing the required accident report in the framework of circular letter no. 2007/27 of 28.12.2007 in the Highway Traffic Law no. 2918.

Please find in the DRD User Guide the accident report that is required to complete upon mutual agreement among drivers.



Important Note:

*You can use the
DRD Mobile Application
in your mobile phones
with IOS and Android to
learn easily about what
to do in case of an
accident.*

What Documents Are Required in Material Damage Accidents?

- Accident Report is prepared by Traffic Police teams or similar security forces or Material Damaged Traffic Accident Report that was issued in case of mutual agreement by parties involved in the accident.
- Accident photos that were taken in the accident place and photos showing plate numbers of vehicles.
- Photocopies of traffic insurance policies, vehicle registrations and driver licenses of all parties.

In the case there are documents not delivered or deficiently delivered in connection with your accident, please remember that relevant damage costs will be invoiced to your company.

IN MATERIAL DAMAGE ACCIDENTS, PAY ATTENTION TO THE FOLLOWING REMINDERS.



Take photos of your vehicle from different angles before removing it from the accident place.



Park your vehicle in a safe area immediately after mutual agreement of parties involved in the accident.

Reminder: If, in material damage accident, vehicles are moved from their position after the accident and if mutual agreement between relevant parties was violated thereafter, right of parties to call police is lost.



After completing a report of traffic accident with material damage, it should be explained how the accident happened and its sketch should be drawn and be countersigned by the parties involved.

Reminder: Information in the accident report is assessed by a commission operating under Tramer

data centre for determination of fault distribution among relevant parties.



Photocopy of counterparty's vehicle registration, driving licence, insurance policy and if any vehicle involved in accident has a foreign plate, photocopies of its Green Card and passport should be received. In the event that it was impossible to obtain such documents in the course of accident, note that our esteemed customers are responsible for obtaining contact information of the counterparty and later completing any missing information.



More than one form may be used in traffic accidents with material damage that was caused by more than two vehicles. Under such circumstances, each form should be signed by all drivers involved in the

accident. Documents not signed by all parties involved in the accident or minute-records with missing signatures are not acceptable. Reports without wet signature or not signed all parties involved in the accident are not acceptable.



How Is an Accident Report Completed?

- **In parts no. 1 and 2**, you should write information regarding time and location of the accident.
- **In part no. 3**, please write communication details of witnesses, if any.
- **In parts no. 4, 5 and 6**, please fill information regarding driver, vehicle and traffic policy.
- **In part no. 7**, some information about accidental details must be given. Please tick with (x) whichever information is appropriate. Although it is not obligatory to complete the part no. 7, it is recommended to complete as it will ensure insurance company to make assessment on the incident in a short time.
- **Part no. 8** should be completed if a vehicle travelling from abroad was involved in accident. Please enter into this part information regarding vehicles holding Green Card certificate that is used in place of traffic insurance.
- **In part no. 9**, there are various images of motor vehicle. Please mark on the appropriate vehicle out of these vehicles the location where the vehicle was first exposed to impact.
- **Sketch on the part no. 10** the location and position when the accident occurred. You should write the name of boulevard and street on the sketch, and mark the direction which vehicles were travelling. Vehicles should be specified as vehicle A and B and lane markings should be drawn.
- **In part no. 11**, drivers should write their opinions regarding the accident. In case of insufficient space, you may resume entering your opinions on an additional white paper and this page should be attached the minute-record.
- **Part no. 12** should be signed by the drivers. Minute-records with no signature are deemed null and void.



Important Reminder

The minute-record is effective only if the compulsory parts on the minute-record were completed in full. Otherwise, the minute-record is deemed invalid. In the case a minute-record was deemed invalid, repair cost for damage will be invoiced to your company.

In Which Situations an Accident Record Is Not Prepared?

- Driver uses motor vehicle without driving licence and/or insufficient driving licence.
- Driver is doubtet for driving under influence of alcohol or mental disease.
- One or more than one vehicle involved in accident belonged to public enterprises.
- Property belonging to public enterprises was exposed to damage.
- Property belonging to third parties exposed to damage in traffic accidents.
- In circumstances if one or more than one vehicles involved in accident are not registered with traffic insurance or if their validity expired.
- Traffic accident gave rise to death and/or personal injury.
- In above-mentioned circumstances, "material damage traffic accident report (agreement report)" should be issued by public authorities (traffic police teams, gendarmerie etc.) but not the parties involved in accident.
- In the case an agreement Accident Report was issued although one or more than one situations were valid (for instance, if an agreement report was issued although public property, road barriers, electric pole or garage gate belonged to third party, wall etc. were exposed to damage), this report is deemed invalid.



Important Reminder

Please remember that repair costs of damages in such circumstances where agreement report would be invalid shall be invoiced to your company.

If traffic accident occurred outside the area of police responsibility zone, support should be received from a gendarmerie station.

THEFT/USURPATION SITUATION

- At the moment you recognized that the vehicle was stolen, immediately appeal to the nearest police or gendarmerie station and have them issue a theft appeal report.
- **Call (0212) 911 1 724** and inform the situation with DRD Customer Services Unit.
- Have them write the properties in the vehicle at the moment of theft (registration, keys etc.) to the report.
- Forward original of the station theft appeal report accompanied by all keys of the vehicle and original registration to DRD Fleet Leasing as delivery receipt record.

Measures to be Taken Against Theft Risk

- Park your vehicle in parking lots and visible locations as much as possible.
- Do not leave your registration and keys in a parked vehicle.
- Do not leave your personal belongings in visible locations in the vehicle.
- Do not put your goods such as bags, wallets into the luggage compartment of your parked vehicle.



Important Reminder

In the case vehicle was stolen when its key was inside, the situation will not be assessed as theft damage by the insurance companies. Therefore you are required not to leave keys inside the vehicle and never deliver them with people for who you are not sure about authorization.







DRIVING SAFETY

BEFORE TRAVELLING

SAFE DRIVING IN SNOWY WEATHER

SAFE DRIVING IN RAINY WEATHER

SAFE DRIVING IN FOGGY WEATHER

SAFE DRIVING IN HOT WEATHER



Relevant information has been taken from the book of
"Survival Techniques in Traffic" by DEMİR BÜKEY





BEFORE TRAVELLING

- Please thoroughly check your vehicle before you depart:
 - Air pressures of tires,
 - Illumination and warning lights,
 - Wipers,
 - Ventilation system.
- Wear your safety belt and ensure that other passengers in the vehicle wear their belts.
- Do not leave inside the vehicle any objects such as pencils, umbrellas, kerchief etc. which may move within vehicle.
- Always keep your dipped beam lights lit during daytime.
- Pay your attention solely to the road while driving.
- Always comply with traffic rules.
- Never drive under influence of alcohol.
- While travelling on the road, keep an appropriate following distance between you and any vehicle in front of you.
- Reduce your speed before entering a road bend, avoid from making sudden and hard maneuvers.





SAFE DRIVING IN SNOWY WEATHER

- Make sure to clean snow mass on your vehicle before departure. Remember that snow you left on the roof of your vehicle might fall onto your windscreen and would limit your view as well as it would cause adverse effects as blowing snow on any vehicle following your vehicle behind you.
- Reduce your speed and raise your following distance to at least 6 seconds.
- Never travel without winter tires or tire chains are available in your vehicle.
- Do not operate your wipers if your windshield is frosted. Frosting will cause damage to your windshield and wipers and your view will be reduced to zero level as it would spread on all over the windshield, under such circumstances, turn on central heating first and try to defrost the windshield.
- Remember that loose snow tends melt on the road surface and might cause your vehicle to slide more than hard snow.
- Always turn on your dipped beam headlights as main headlights will cause reflection while it snows during night and daytime.
- Pay attention to pedestrians in slippery road sections. Remember that pedestrians are exposed to adverse effects from snowing conditions and that their view distances are reduced; in addition that they could fall in front of your vehicle at narrow road sections and therefore, always reduce your speed accordingly.
- Assess the road sections that may freeze in advance and reduce your speed accordingly. Always be ready against ice on road sections especially under shadow, on bridge and viaduct surfaces, high altitude locations, locations exposed to wind and forests/woodlands.
- Avoid hard and sudden maneuvers such as suddenly turning steering wheel when driving on icy surfaces, stepping on the accelerator more than required, braking suddenly and suddenly releasing the clutch pedal in manual transmission vehicles.



SAFE DRIVING IN RAINY WEATHER

- While overtaking, operate your wipers in the highest rate to prevent water and sludge that might splash from vehicle you are overtaking and limit your sight.
- Always keep your dipped beam lights on.
- Clean your headlights, rear lights, turn signal lights and brake lights regularly in weathers of intensive rain and on muddy roads.
- For drying brake pads after entering into water deposits, smoothly apply brakes for short durations.
- Pressing on the accelerator more than required in rainy weathers, braking harder than required, suddenly turning the steering wheel and suddenly releasing the clutch pedal may cause your vehicle to slip, and therefore avoid from doing such actions.
- Dust and oil accumulated on the road surface at the first moments of rain will cause the road to become more slippery and therefore reduce your speed and avoid such maneuvers.
- Aquaplaning occurs while entering into water deposits formed during heavy rain. Under such circumstances, hold the steering wheel tight and remove your foot from the accelerator in order to reduce your speed and lightly apply brakes.
- Please have ventilation system of your vehicle cleaned. Always keep windshield ventilation ducts open to protect your windshield from icing. Do not spread carpet or similar covers over vehicle body and do not put objects on it.
- Set the interior circulation button generally available in air-conditioned vehicles to let outside air in. If this button is set to interior circulation, your windshield will be excessively fogged.



SAFE DRIVING IN FOGGY WEATHER

- Always turn on your dipped beam lights and front fog lights. One of the mistakes while driving in foggy conditions is to turn on main beam lights. In the case main headlights are on, foggy zone in the front becomes like a wall of light that hinders your sight.
- Do not turn on flasher system while driving. Flasher system should be turned on only in case of emergency and when vehicle is stopped.
- Always increase your following distance. Foggy environment will reduce your view distance and will increase your braking distance when compared to dry surface as it consists of water vapor.
- Follow the road signs, not the lane markings. Erased the lane marking will not only lead to hazards as they misguide you, but also any driver travelling in opposite direction might follow the same marks in the lane.
- No matter how cold the weather is, always open a window of your vehicle. So, you may easily hear warnings from other vehicles and also you may avoid fogging of windows.
- Do not overtake except for compulsory circumstances as your sight is reduced in foggy weathers. If you anyhow require overtaking always warn the other vehicle by flashing your headlights and using your horn.
- If you have to stop on the roadside due to any problem in foggy weather, always turn on your hazard flashers and place a reflector 100 meters behind your vehicle so that drivers coming from your behind could recognize you.
- Fog may prevent you from seeing pedestrians, especially on urban roads. Therefore in foggy weather, drive slowly especially on urban roads, always stop on bends and move after making sure that there is no one coming.



SAFE DRIVING IN HOT WEATHER

- Take care to wear comfortable and light clothing as much as possible.
- Prior to and during travel, do not consume heavy and fatty foods, avoid from consuming beverages such as ayran that could make you sleepy.
- Prefer operating the air-conditioning system instead of opening windows while driving, ventilate the vehicle interior regularly.
- Prefer wearing polarized sun glasses during daytime driving. Remember that majority of traffic accidents occur in sunny afternoon hours.
- Turn on your dipped beam light during travel to allow others to easily recognize you in daytime driving.
- Prefer wearing thin-sole and comfortable shoes for easily feeling the pedals. Never drive a vehicle while wearing slippers and sandals.
- Pay absolute attention to road constructions especially in summer months and dry weathers in our country. Pay utmost care while driving a vehicle on stabilized roads and roads accommodating stone chips.

